

Internship

Do you have an interest in conducting research, providing policy advice and running projects? Are you passionate about social justice, the future of work, geopolitics and international cooperation? Do you enjoy working with people from different backgrounds? Are you value-driven, socially minded and communicative? Then you could fit in well with us!

Who we are

The Friedrich-Ebert-Stiftung (FES) is an independent non-profit organization headquartered in Germany. Founded in 1925, FES works to promote social democracy and dialogue, shape the economy of tomorrow and enhance cooperation for freedom and security. Being among the leading international think tanks, FES has offices and projects in over 100 countries. The Singapore-based [FES Office for Regional Cooperation in Asia](#) (ORCA) was founded in 1969.

Your role and tasks

Under the direct supervision of the FES ORCA Senior Programme Managers on International Affairs and on the Future of Work, you will help in the execution of programmes undertaken by the ORCA in Singapore. Tasks will include support in project management, research and editing, preparing activity reports, organizing workshops and conferences—including digital formats, and help with communications, social media and administrative tasks.

What we expect

- BA degree, preferably in political and social sciences, international relations, economics or related fields;
- Interest and experience in policy research and advice;
- Sound knowledge of current political affairs, trends and developments shaping the post-Corona future in the Asia-Pacific region, including but not limited to regional and international organizations, foreign and security policy, trade and different development models;
- Interest and creativity for setting up digital events and formats;
- Excellent command of written and spoken English; a good command of another language spoken in the Asia-Pacific region or German would be an advantage;
- Excellent interpersonal, intercultural skills and communication abilities;
- Strong organizational skills with the ability to multi-task;
- Experience with social media and communication outreach;
- Ability to work independently as well as in a team.
- Ability to commit a minimum of three months for the internship.

What we offer

Through this internship, you can expect to gain experience in project management, research and communications through hands on experience with many different areas of the FES ORCA work.

- Exciting and meaningful internship in one of Asia's most dynamic regions;
- Workplace at the FES Office in Singapore + suitable remote work arrangements;
- Collegial working atmosphere in a dynamic, dedicated and innovative international team;
- Singapore citizens, PRs or those already in Singapore with relevant permits preferred (due to work permit restrictions at the moment).
- Stipend (to cover expenses)

Are you interested?

Please send your cover letter and CV to info@fes.asia by 5 February 2021.