

VACANCY NOTE**Programme Intern**

Starting Date: As soon as possible
Location: Remotely from Bangkok, Thailand
Duration: 4 months
Deadline: **30 September 2022**

Do you have an interest in conducting research, providing policy advice and running projects? Are you passionate about social justice, the future of work, geopolitics and international cooperation? Do you enjoy working with people from different backgrounds? Are you value-driven, socially minded and communicative? Then you could fit in well with us!

Who we are

Friedrich-Ebert-Stiftung (FES) is an independent, private and non-profit organization headquartered in Germany. FES in Asia runs activities that help promote social justice, shape the economy of tomorrow, and enhance cooperation for freedom and security. At the heart of our work is a worldwide network of offices through which FES conducts educational and advisory activities and facilitates dialogue in over 100 countries. Jointly with our partners across the region, the FES Office for Regional Cooperation in Asia (ORCA) in Bangkok, Thailand, leads our regional activities in the areas of international affairs, tomorrow's global order and economy, and communications:

<https://asia.fes.de/>.

Your role and tasks

Under the direct supervision of the FES ORCA Senior Programme Manager on International Affairs, you will help in the execution of programmes undertaken by the ORCA. Tasks will include support in project management, research and editing, preparing activity reports, organizing workshop, conferences (including digital formats) and delegation visits, and help with communications, social media and administrative tasks.

What we expect

- BA degree (or final year undergraduate students), preferably in political and social sciences, international relations, economics or related fields;

- Interest and experience in policy research and advice;
- Sound knowledge of current political affairs, geopolitical trends and developments shaping the future in the Asia-Pacific region.
- Interest and creativity for setting up in-person as well as digital events and formats;
- Excellent command of written and spoken English; a good command of another language spoken in the Asia-Pacific region or German would be an advantage;
- Excellent interpersonal, intercultural skills and communication abilities;
- Strong organizational skills with the ability to multi-task;
- Experience with social media and communication outreach;
- Ability to work independently as well as in a team
- Ability to commit a minimum of three months for the internship.

What we offer

Through this internship, you can expect to gain experience in project management, research and communications through hands on experience with many different areas of the FES ORCA work.

- Exciting and meaningful internship in one of Asia's most dynamic regions;
- Remote work arrangements from Bangkok. Must have own laptop.
- Collegial working atmosphere in a dynamic, dedicated and innovative international team;
- Stipend (to cover expenses)

Are you interested?

Please send your cover letter and CV to info.orca@fes.de by 30 September 2022.